*Form No. 29 R. 73 (1)*

**THE INSOLVENCY ACT**

**IN THE HIGH COURT OF KENYA**

IN INSOLVENCY CAUSE NO……………………..OF 20……………….

RE:…………………………………………………………………………………….

t/a: ……………………………………………………………………………………..

B.O. /S. I. O. / L. O. made on ………………………….20………………OF………………………

**NOTICE OF ADMISSION TO THE NO ASSET PROCEDURE (NAP)**

**TO:**

Full Names of Debtor (as they appear on your National ID):

Preferred Title (Mr./Mrs./Miss/Ms./Other): Nationality:

Gender: K. R. A. PIN Number:

ID Number: Passport Number:

Date of Birth:

Address: Postcode:

County: Country:

Email: Tel:

Date of admission to NAP:

Duration of NAP: 12 months

I, the undersigned, Official Receiver in the Republic of Kenya, do hereby certify that:

1. You, the debtor, filed an application for entry into the No-asset Procedure under section 344 of the *Insolvency Act*; and
2. upon consideration of your application, you have been admitted to the No-asset Procedure.

Take note that:

1. the duration of the NAP is **12 months**;
2. You are required to co-operate fully with the Official Receiver at all times. This may include complying with requests for information;
3. You must Notify the Official Receiver whenever you change your:

* Name (for example, through marriage)
* Address
* Employment
* Terms of employment
* Income and/or expenditure

1. You must Notify the Official Receiver if your financial circumstances change;
2. You must continue to file tax returns, as this is still the responsibility of the tax payer; and
3. You shall not incur credit of Kshs. 10,000 or more without making the creditor aware that you are currently in a NAP (this should be done in writing to avoid any misunderstandings).

FURTHER TAKE NOTE that once you have entered into a NAP, a creditor cannot continue to recover or enforce a debt or add further penalties to the debt you owe. Certain debts are excluded from a NAP by law. You must continue to pay any:

1. Amounts payable under the Matrimonial Causes Act and Children Act;
2. Amounts owed in respect of a loan to secure the education of a dependent child or step-child of the debtor;
3. Debt that you incurred after you have applied for the NAP;
4. Secured debt; and
5. Debt secured by fraud.

Dated this day of 20

Official Receiver