PUBLIC NOTICE - LINK A BUSINESS WORKFLOW UPGRADE

Link-a-Business is a data clean-up process that is currently ongoing at the Business Registration Service (BRS) for unverified registered businesses (those registered before December 2016).

In consultation with our stakeholders, we have improved the Link-a-Business workflow on the BRS eCitizen portal, <u>brs.ecitizen.go.ke.</u> In the new improved process:

- 1. Users will now be able to amend/input the registration number, the company name, the share structure details (value of shares, category, etc.) directors/shareholders, and residential address.
- 2. Link-a-Business is now a two-step process which allows the verification and validation of the information provided. This acts as a safeguard in the process.
- 3. A simple user guide manual will be available at brs.go.ke for ease of reference.

For any enquiries and assistance, please email us at linking@brs.go.ke

Kenneth Gathuma

<u>DIRECTOR-GENERAL</u>

11th August 2021